

Holmes Jr. High PTA General Meeting Minutes

May 25, 2017

In attendance: Joy Klineberg, Natalie Lindquist, Karen Hamilton, Heema Govindjee-Merchant, Derek Brothers, Rachel Gunn, Michelle Agnew, Allison Chilcott, Heather Wade, Ellen Shields, Cedric, Maya, Paul Rooney

1. Welcome and Call to Order (Natalie Lindquist for Joy Klineberg)

2. Approval of April Minutes (Natalie Lindquist)

- Voted could not be conducted due to lack of quorum. Tabled for next meeting.

3. Volunteer Hours and Historian Report (Heema Govindjee-Merchant)

- Heema circulated a sign-up sheet to record volunteer hours.
- Thank you to all the PTA members for helping throughout the year. Activities supported by volunteers included multiple hospitality events for teacher appreciation, registration days and PE clothing sales, school dances and grade level special field trips (Renaissance Day, Civil War Day and the 9th grade hike).
- Heema will be submitting a final annual report to CA PTA of total volunteer hours. Currently, she has documented 744.5 hours. Additional hours will be recorded based on new information received at this meeting.
- An end of the year report will be filed with California Third District PTA by June 1, 2017.

4. ASB Student Leadership Report (Cedric and Maya)

- ASB government meets monthly and includes separate meeting with grade level reps.
- Recent events include the successful "Holmes Got Talent" and ASB elections.
- Current ASB Board met with new ASB leaders to facilitate a smooth transition for the coming school year.
- WEB leadership has ended the year with a great rally, lunch and orientation for next year's WEB leaders.
- WEB has organized two upcoming events: Day on the Green, held on the second to last day of school, and the 9th grade class party.
- WEB leaders are requesting PTA help with volunteers to chaperone the 9th grade party scheduled for June 6th. Heema will create a signup genius which PTA will send out to the Holmes parent community.

5. Treasurer Report (Karen Hamilton)

- Karen submitted a Treasurer Report for current standing as of March 25, 2017 and concluded that the PTA is in solid shape financially.
- The current balance is \$23,723.78.
- Report includes a list of anticipated expenditures for the next 30 days totaling \$10,843.00.
- Cedric asked about the line item called "Hospitality". Karen described how hospitality serves an important and vital role of showing appreciation for Holmes teachers and staff.

- Allison asked about line item “Teacher Grants” and whether all funds have been paid out. Karen said that this will be part of the upcoming expenses listed in her report.
- Michelle asked about the teacher grant approval process. Derek explained that it is overseen by the Principal and PTA Chair. He explained that any leftover funds are divided between the “Big Five Departments” (receiving an extra \$500) and the “Small Three Departments” (receiving an extra \$250).
- Michelle asked about next year’s budget. Karen said that it will be discussed at the next executive board meeting.

6. Teacher Report (Heather Wade)

- Heather thanked the PTA for showing their appreciation to teachers and staff.
- Hospitality does a wonderful job; every month they do something special, which teachers really enjoy!
- Holmes Track Team won YCAL finals, capping off a great season.

7. Counselor Report (Ellen Shields)

- Counselors are currently working on student schedules for next year.
- Many parents are discussing the series, “13 Reasons Why”, with their kids.
- A new App has surfaced which originated in Russia called “Blue Whale Challenge”. It engages users to complete increasingly harmful behavior eventually leading them to commit suicide. DJUSD has informed parents of this App, so parents should be aware.

8. Administrative Report (Derek Brothers)

- Thank you for all the hard work that PTA has done. Teachers and staff especially enjoyed all the various appreciation events throughout the school year. Most recently, Friday lunch was great!
- Finals will be held next week on Wednesday, Thursday and Friday with dismissal at 12:50 pm.
- Monday, June 5th the year book will be distributed.
- Tuesday, June 6th is ninth grade award day. Parents of winners will be invited personally. All are welcome.
- Wednesday, June 7th is the ninth grade field trip to Six Flags Marine World.
- Thursday, June 8th is the last day of school with dismissal at 12 pm.
- Three para interns will be becoming teachers next year.
- Ms. Wardrip and Ms. Lee are retiring.
- Mr. Brothers is taking a new position at the District office, and the process for hiring a new Holmes Principal has begun. Interviews begin Tuesday, May 30th, and an announcement will be made at the mid-June School Board Meeting. Mr. Brothers’ official last day is June 27th.
- The Holmes office will remain open until June 29th.
- Joy brought up the “Welcome Packet” sent to parents over the summer which includes a letter from the principal and a request from the PTA for donations.

11. Adjourn

